**Template for project description/Plan for research stay abroad**Coordination and Support Activity - Support for Researcher Mobility

***Completing the form:***

***Please use this template for the project description. This is a mandatory attachment to the electronic grant application form and is to be completed and uploaded in PDF format. All italicised text and boxes are for guidance and information purposes only, and should be deleted in the final version of this document.***

***Please complete all items. Please follow the order of the items given in the template.***

***The project description is to supplement the information you provide in the grant application form created on “My RCN Web”. Links and other documents listed in the project description will not be included in the assessment.***

***Size:***

***The project description is not to exceed two pages, using 11-point font (Times New Roman, Arial or Calibri).*** ***It is permitted to use 9-point font for references, tables and figure text.***

***Language:***

***Norwegian (Bokmål or Nynorsk) or English***

**Project number/Title of main project**

*Enter the same project title entered in the electronic application form.*

**Individual for whom funding is sought**

*Information about the individual for whom funding is sought*

*A CV for the individual involved is to be uploaded as an attachment under “CV” in the* ***electronic grant application form*** *in accordance with the requirements stipulated in the call for proposals. The Research Council’s template for CVs must be used.*

**Host institution**

Provide the name and address of the host institution abroad.

*A letter of invitation from the host institution abroad must be uploaded as an attachment under “Other” in the* ***electronic grant application form*** *in accordance with the requirements stipulated in the call for proposals.*

**Activities, organisation and cooperation**

*Provide a more detailed description of the project. For complex projects, each deliverable for the project (activities, coordination, cooperation) is to be specified and described in accordance with the requirements stipulated in the call for proposals.*

* *Explain why the host institution has been chosen (describe and assess the quality of the host institution).*
* *Give an account of the plan for the research stay abroad, with activities and objectives.*
* *If the research stay involves participation in a project, briefly describe this project.*

**Added value for the project**

*The purpose of the research stay abroad is to be specified in the* ***electronic grant application form****.*

*For post-doctoral fellows, an updated mandatory professional development plan is to be uploaded as an attachment under “Other” in the* ***electronic grant application form*** *in accordance with the requirements stipulated in the call for proposals.*

*Explain how the research stay abroad satisfies the needs of the main project and will lead to added value for the main project and/or to the research fellow’s professional development plan (context).*

**Strategy clarification**

*A letter of recommendation from the project manager is to be uploaded as an attachment under “Other” in the* ***electronic grant application form*** *in accordance with the requirements stipulated in the call for proposals.*

* *Explain how the plan for the research stay abroad is aligned with the strategic objectives at the institution and/or projects in which the candidate is involved.*
* *Is there ongoing collaboration between the institutions/research groups or experience from previous collaboration?*
* *Is the research stay abroad part of more targeted network-building activities?*
* *Do the institutions have plans to enter into structured/formal collaboration?*

**Budget**

*An accrual-based budget, cost plan and funding plan are to be entered in the* ***electronic grant application form****. Fields are also provided there for specifying and providing supplementary information.*