Project description template –Public Sector Ph.D. Scheme

## Project participants

*It is mandatory that you provide all the information requested in the table below. All fields are to be completed.*

|  |
| --- |
| Doctoral candidate  |
| Name:  |  |
| Email:  |  |
| Telephone:  |  |
| Date of birth:  |  |
| Nationality:  |  |
| Preferred language (Norwegian or English): |  |
| Employed in applicant public entity from (date): |  |
| Permanent or temporary position: |  |
| Employed as (position title): |  |
| Degree-conferring institution  |
| University/University college:  |  |
| Faculty:  |  |
| Department:  |  |
| Internal supervisor/mentor\* in the public entity  |
| **Internal supervisor/mentor\*:** |  |
| Place of work:  |  |
| Name:  |  |
| Level of education:  |  |
| Email: |  |
| Telephone:  |  |
| **Supplementary supervisor in the public entity\*\*/mentor:** |  |
| Place of work:  |  |
| Name:  |  |
| Level of education:  |  |
| Email:  |  |
| Telephone:  |  |
| Main supervisor at university/university college  |
| **Main supervisor:** |  |
| Place of work:  |  |
| Name:  |  |
| Level of education:  |  |
| Email:  |  |
| Telephone:  |  |
| **Supplementary supervisor\*\*:**  |  |
| Place of work:  |  |
| Name:  |  |
| Level of education:  |  |
| Email:  |  |
| Telephone:  |  |

\* A employee of the public entity without a doctoral degree may serve as a “mentor”.

\*\* Leave blank if no supplementary supervisor will be used.

# Project description

**All italicised text is for information purposes only, and should be deleted in the final document.**

*The project description may be* ***maximum 10 A4 pages****.*

# The objectives and purpose of the project

(maximum two pages – do not include references)

The Research Council will not assess the scientific quality of Public Sector Ph.D. projects. This is the responsibility of the degree-conferring institution. The description provided here is to give the Research Council a better understanding of the project and will form the basis for an assessment of the other items in the application. The project description needs to be understandable to persons without specific expertise in the subject area.

* *Describe the project in greater detail, elaborating on the brief project summary provided in the application form.*
	+ *Describe the scientific content of the project and specify the primary and secondary objectives.*
	+ *Briefly describe the project’s research design: which methods are to be used, how will data be compiled, and what are the articles planned?*

# Relevance of the project to the public entity

The doctoral project must be of clear relevance to the applicant public entity’s activity and long-term needs for expertise. Describe how the project satisfies this.

The following information must be included:

* *In what way is the doctoral project of relevance to the public entity’s activities?*
* *How does the public entity plan to benefit in the future from the knowledge gained?*
* *How is the public entity planning to use the findings?*
* *Will specific products/services/methods/organisational structures be developed on the basis of the findings?*

# Project organisation and implementation

*Here you are to describe how the project is organised and how it is to be implemented. Please refer to the call for proposals for requirements relating to project organisation and implementation.*

*The following information must be included:*

* *Describe the candidate’s motivation and competency for carrying out the project.*
* *Describe the actors involved and their respective roles in the project.*
* *Describe how the project will be organised (cooperation between the public entity, the degree-conferring institution and the doctoral candidate).*
* *Describe the locations where the candidate will be working for the duration of the project and how the criterion requiring the candidate to spend at least one year at the applicant public entity and one year at the degree-conferring institution will be fulfilled.*
* *Describe how the partners will facilitate project implementation.*
* *The public entity and the university/university college must work together to ensure that other tasks do not hinder project progress. Any obligatory tasks must be clarified beforehand. Describe how this will be taken into account vis-à-vis the project.*
* *Describe the measures you will implement to ensure cooperation between the degree-conferring institution and the public entity throughout the project* *period. Please note that the parties are required to hold a collaborative meeting at least once a semester.*
* *Describe the measures the public entity will implement to ensure necessary project progress.*
	+ *For four-year projects (75 per cent): Explain how the candidate will be given the time needed to complete the doctoral project. What steps will the public entity take to ensure that other tasks do not hinder project progress?*
	+ *For three-year projects (100 per cent): What steps will the public entity take to ensure that the candidate’s time will be spent solely on working on the project?*

# Professional and scientific environment for the project and candidate supervision

The Project Owner and partners must jointly be able to provide the candidate with a satisfactory professional and scientific environment as well as adequate support and supervision for completing the doctoral project. Provide a description below of the professional and scientific environment and how the candidate will be supervised.

The following information must be included:

* *The professional environment provided by the public entity for the candidate and how this will support the candidate;*
* *Supervision of the candidate in the public entity. Briefly describe the public entity supervisor's/mentor's position and level of education, and how his/her expertise will contribute to the project;*
* *The scientific environment surrounding the candidate at the degree-conferring institution and how it will support the candidate;*
* *Supervisory activities for the candidate at the degree-conferring institution;*
* *The professional and scientific environment provided by any other partners;*
* *Other relevant information.*

# Strategy clarification of the project

The doctoral research project must have the support of the public entity’s management and reflect the strategic development plans.

The following information must be included:

* *How does the project support the applicant institution’s strategic development plans?*
* *How does the project address the objectives of decision-making bodies in the organisation?*
* *Confirmation of funding for the duration of the project, also in the case of postponements or delays.*
* *Other relevant information.*