**Template for project description**
Coordination and support activity – PES Horizon Europe scheme

***Completing this form:***

*Use this template. The attachment must be uploaded to the online application form in PDF format.
All italics and the frames in this template are guideline text and are to be deleted in the final document.*

*Answer all the items in the order given. The project description must complement the information you have provided in the online application form you create on My RCN Web. You must not refer to/link to additional documents or to websites.*

***Scope:***

*This project description must be kept within the framework of a maximum of 5 pages, with text in font size 11, font type Times New Roman, Arial or Calibri. For references, figures and table content, font size 9 can be used.*

***Language:***

*Norwegian| English*

***This is what you enter in the online application form:***
***Project period and milestones****: Activities and milestones for the PES application. The end date is the deadline for submission of the EU project proposal.*
***Budget:*** *Estimated budget for the PES application, based on fixed PES rates.****Primary objective and secondary objective****: Deliver the relevant EU project proposal by the deadline of a specific call in Horizon Europe, which you indicate with full number and name (Ex: HORIZON-CL5-2022-D1-02-01: Verification and reconciliation of estimates of climate forcers).*
***Project summary:*** *Give a brief description of what will be done in the PES application (3–4 lines)*
***Impact****: Describe what the project establishment support (PES) will mean for the applicant.*

***Dissemination plan****: This is not required for the PES application.*

***Partners****: Only Norwegian partners who will receive funding from PES must be entered in the electronic form, other partners must be entered in this project description.*

### We would like to remind you that the Research Council of Norway organises useful courses aimed at Horizon Europe: [The Research Council's events](https://www.forskningsradet.no/arrangementer/?subjects=166)

### Background:

1. Have you, as the project manager for this PES application, sought advice from the relevant NCP[[1]](#footnote-2) on the EU project proposal in question? See NCP overview here: [NCP - National contact persons in Horizon Europe](https://www.forskningsradet.no/horisont-europa/ncp-nasjonale-kontaktpersoner/)
* Yes, possibly the name of the NCP in question?
* No, I have not been in contact with NCP about this specific EU project proposal
1. Has your organisation previously participated in EU project proposals?
* Yes
* No

**Information about the EU project proposal**

1. Project title: Full name and acronym of the EU project proposal in which you will be participating.
2. What role(s) will your organisation have in the planned EU project proposal?
3. Which Horizon Europe call is your project proposal aimed at: State the call ID and title with numbers and letters as it appears in the work programme. (*Ex: HORIZON-CL5-2022-D1-02-01: Verification and reconciliation of estimates of climate forcers)*
4. Date of the EU application deadline, possibly application deadlines if there are two steps?
5. What kind of project will you submit to EU?
*(Research and Innovation Action/Innovation Action/Coordination and Support Action, or other application types)*
6. Provide the approximate total budget in euros for the planned EU project proposal
7. If the EU project proposal is coordinated by Norway, will it include participants from one or more African countries?
* Yes
* No
1. If the EU project proposal is coordinated by Norway, will it include participants from Ukraine?
* Yes
* No

**Information about the PES application**

Does the PES application include other Norwegian actors than your organisation? Remember that a joint PES application must be submitted if several Norwegian actors without a framework grant apply together. If so, please state the contact person(s) in the other organisations, their role in the EU project proposal and how much PES support each participant is applying for.

**Attachment**

If you are applying for funding for a Eurostars project proposal, you must confirm that your company has NOK 500,000 in equity at the time of application.

*The form "Horizon Europe Project Outline" should briefly summarize the EU project proposal you are working on.*

**Horizon Europe “Project outline”[[2]](#footnote-3)**

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| --- | --- |
| **Basic idea:**Concise description (no more than 3 lines!) summarising the basic idea of the project (this should answer the question: “Tell me, in 10 seconds, what your project is about”).  |  |
| **Objectives:**Describe briefly what you are trying to achieve in the project (why run this project?)What is your contribution? |  |
| **Key results:**What concrete results will be produced within the project itself? |  |
| **Impact:**Describe what will be made possible when the project has delivered its results and achieved its objectives, and these can be taken into use (outside and after the project). |  |
| **European dimension:**Why is it important to perform the project as a co-operation at a European level? |  |
| **Consortium/partners:**Name all consortium partners that are confirmed to take part in the project proposal, starting with the coordinating organisation. Name other preferred partners not yet confirmed, if relevant.  |  |

1. National contact point for Horizon Europe [↑](#footnote-ref-2)
2. Thanks to SINTEF for letting The Research Council use their previous work on the "one pager" as a template for this "pre-proposal check". [↑](#footnote-ref-3)