

Information for applicants about the application process

The following applies to the call for proposals for Knowledge-Building Projects for Industry with the application deadline of 4 September 2019

About the call and application requirements

The [call for proposals](#) provides the following information:

- Which programmes are announcing funding;
- Who is eligible to apply for funding;
- Requirements relating to the project;
- The template for project descriptions;
- Assessment criteria for grant applications.

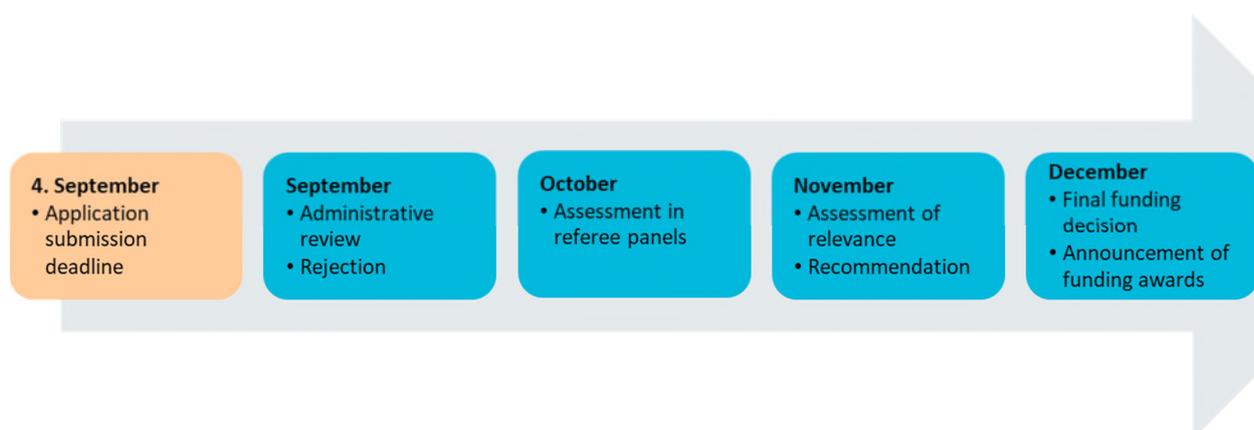
Any questions related to the points above should be directed to the contact persons listed in the call for the relevant thematic area.

Impartiality and confidence in the application assessment process

You can read about the [Regulations on Impartiality and Confidence in the Research Council of Norway](#) to learn more about how we deal with impartiality issues in referee panels and the portfolio boards.

Processing of grant applications

The various steps in the processing of grant applications are explained below.



September: Administrative review and rejection

When the grant applications have been received, we check them to make sure they satisfy the formal requirements set out in the call for proposals, such as requirements relating to project managers and attachments. Applications that do not fulfil the formal requirements are rejected. These applications

will not be assessed by referees and are not eligible for funding. Please read the text of the call very carefully to be sure that your project is relevant to the call.

October: Assessment in referee panels

Following the preliminary review, applications will be assessed by international referees in thematically-based referee panels. The referees assess grant applications in relation to the three assessment criteria Excellence, Impact and Implementation, and in light of the purpose of the application type. The referees are given access to the application documents prior to the panel meeting and prepare for it by conducting an individual assessment of the grant applications. The panel meeting takes place in Oslo, and the referees will compile an assessment based on consensus during the meeting.

If a referee panel does not have sufficient expertise to review all the assigned grant applications, we may obtain complete assessments of the applications that are not covered from one or more external experts who are not part of the panel.

November: Assessment of relevance and recommendations

The Research Council administration will assess the criterion “relevance to the call for proposals”. After this, the administration will prepare a recommendation for the allocating body (portfolio board) with suggested funding decisions for each grant application. This recommendation may incorporate considerations from a portfolio assessment of the programme’s thematic priority areas to ensure a balanced project portfolio. All elements that have been considered important in this process are to be stated in the recommendation submitted to the portfolio board.

December: Final funding decisions

The portfolio board responsible for the call to which you submitted your grant application will take the final decision regarding the approval or rejection of grant proposals.

December–January: Announcement of funding awards and notification letters

Information on the grant applications awarded funding will be published on the Research Council website as soon as possible after the portfolio board has taken its final decision. Letters of notification will be sent to all applicants. The project manager and project administrator will both receive an email informing them that the notification letter is available on “My RCN Web”. Along with the letter applicants will be able to access the panel’s assessment of their grant applications. This letter also provides information on how to submit a complaint and the deadlines for doing so.

Those who have been granted funding should note that the decision may be relative to certain constraints or conditions, and that the amount of funding allocated may differ from the original amount sought. All terms and conditions will be clarified during the subsequent process of revising the grant application to provide the basis for a contract between the Research Council and the applicant.

Applicants should not contact the Research Council before the results have been made public

Before the announcement has been published on the Research Council website, no one at the Research Council will be able to give you any answers regarding the outcome of the assessment of your grant application, or any information regarding the status of your grant application with regard to potential funding.