

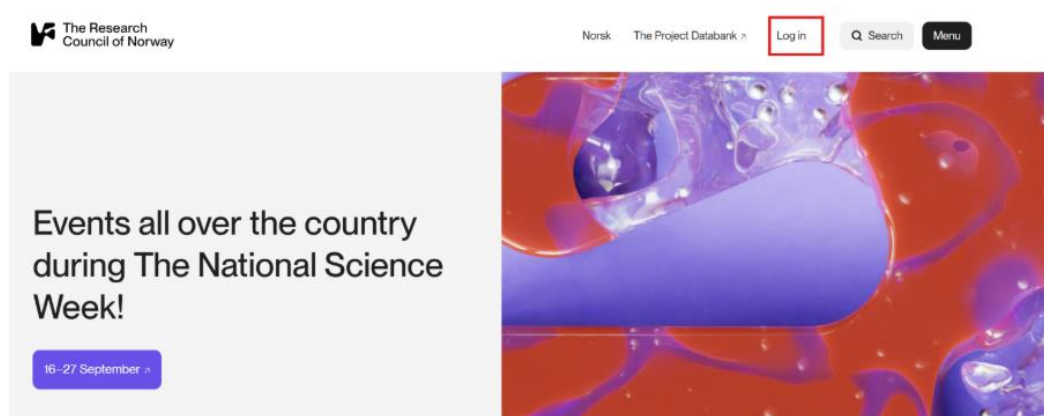
Log in My page - Evaluator guide

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Login to My page for new and existing users

1. Go to <https://www.forskningsradet.no/en/>
2. To access the login page, click **Log in** in the top-right corner of the website.



3. Choose **Log in to My Page** when prompted to select a system. You will need to repeat this step on the next page.

Log in

We are in the process of changing the login area for applicants. Pay special attention to which system you should log in to.

You must choose between two logins:

Log in to My RCN web (old application system)



On My RCN web you will find applications, projects, assessment assignments, and more.

[Log in to My RCN web](#)

Log in to My page (new system) for applicants and evaluators



Everyone who has **created an application or applied in a new application system** log in here. The same applies to everyone who has received an invitation to register as **an evaluator**.

[Log in to My page](#)



The Research Council of Norway

Norsk The Project Databank > Log in

HOME | [LOG IN TO MY PAGE \(NEW SYSTEM\)](#)

Log in to My page (new system)

Please log in here if you have created an application, applied for funding or been asked to be an evaluator and assess applications in the new system. The new system is used for all application-related activities including processing, project follow-up and application assessments. If you are an evaluator and you have not been recruited to assess applications via the new system, please log in to the system specified in your invitation.

[Log in to My page >](#)



4. Norwegian users must log in via ID-porten. You can choose language in the top right corner. International users can choose between four different login methods.

TIBI-IDPORTEN-B2C

Velg innloggingsmetode

 Norsk innlogging  International

 **MinID** MinID
App eller engangskode >

 **BankID** BankID
Bruk BankID-app eller kodebrikke >

 **Buypass** Buypass
Bruk Buypass ID på smartkort, mobil eller nøkkel >

 **Commfides** Commfides
Med smartkort >

[Slik skaffer du deg elektronisk ID](#)

5. International users select "**International**" followed by "**email login**".

TIBI-IDPORTEN-B2C

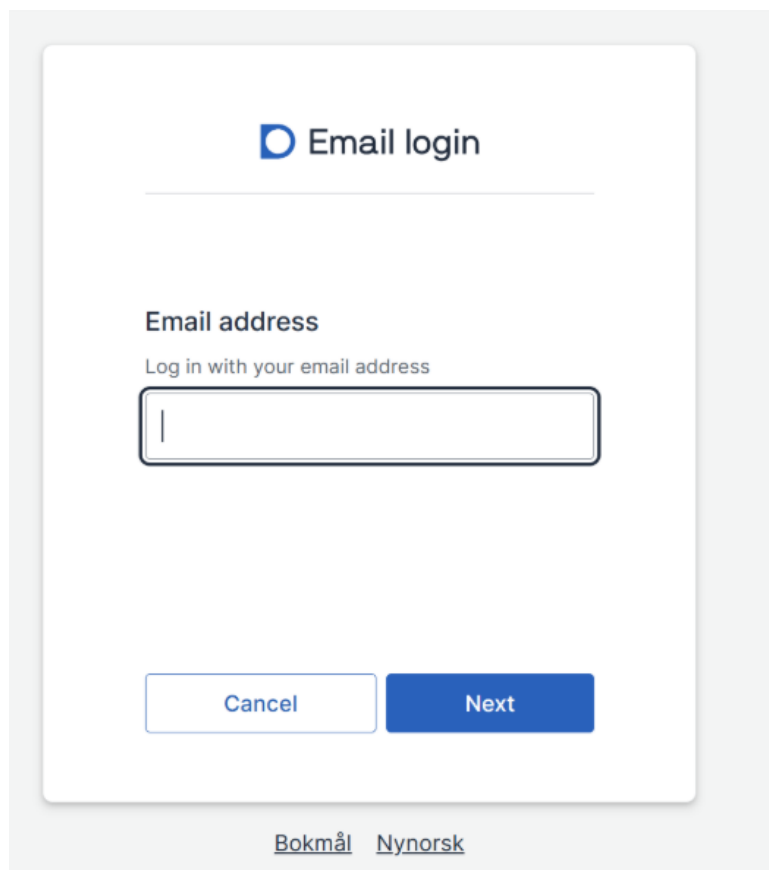
Select login method

 Norwegian login  International

 **Email** Email login
Log in without Social Security Number/D-number >

[This is how you obtain an electronic ID](#)

6. Enter your email address.

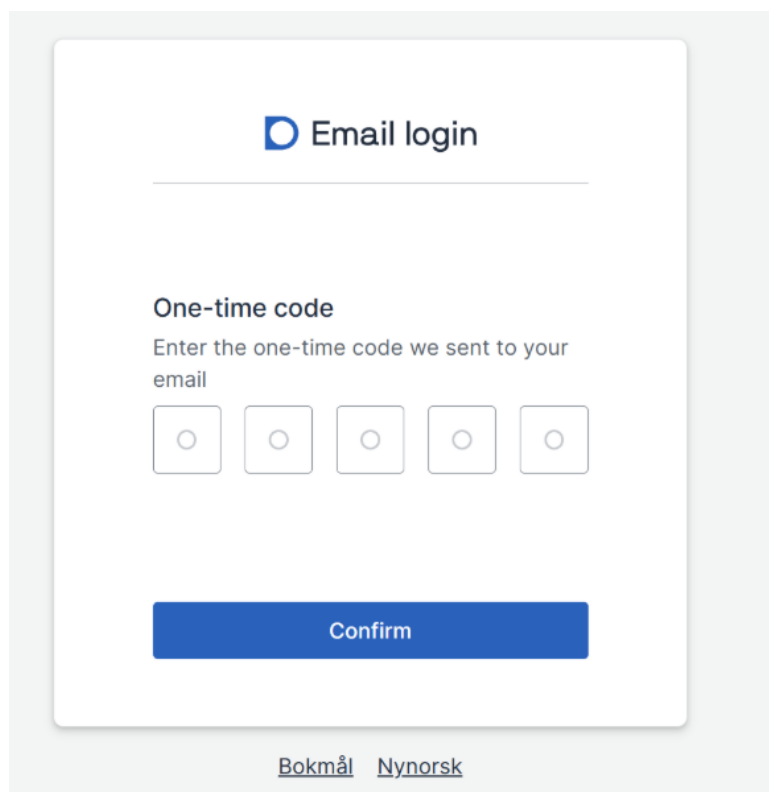
A screenshot of a web form titled "Email login". The form has a header with a blue circular logo and the text "Email login". Below the header is a horizontal line. The main section is titled "Email address" and includes the instruction "Log in with your email address". There is a single-line text input field. At the bottom of the form are two buttons: "Cancel" and "Next". The "Next" button is highlighted in blue. At the very bottom of the page, there are two links: "Bokmål" and "Nynorsk".

Email login

Email address
Log in with your email address

[Bokmål](#) [Nynorsk](#)

7. Click "next" and enter the code sent by email.

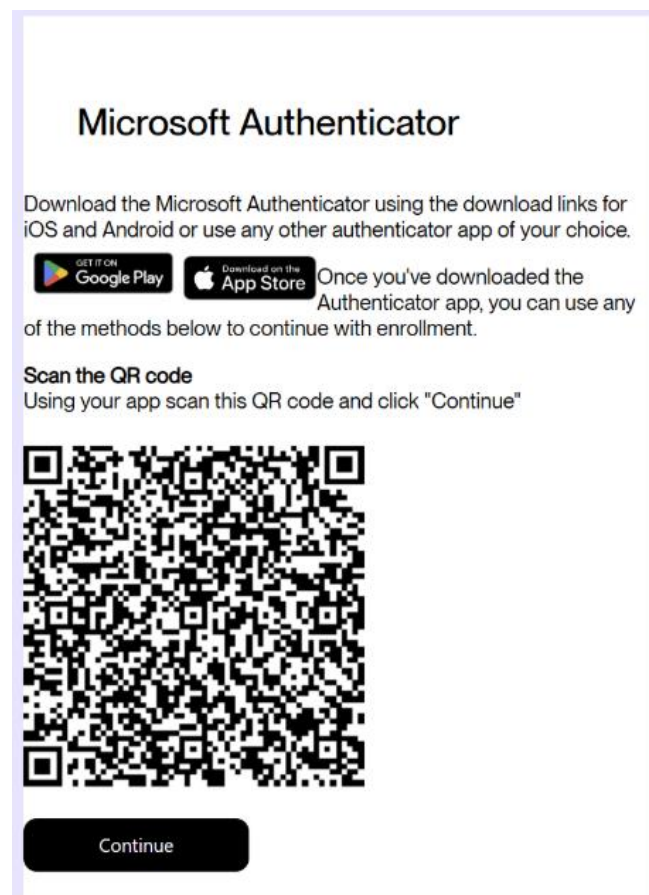
A screenshot of a web form titled "Email login". The form has a header with a blue circular logo and the text "Email login". Below the header is a horizontal line. The main section is titled "One-time code" and includes the instruction "Enter the one-time code we sent to your email". There are five input fields, each containing a small circle, arranged horizontally. At the bottom of the form is a blue button labeled "Confirm". At the very bottom of the page, there are two links: "Bokmål" and "Nynorsk".

Email login

One-time code
Enter the one-time code we sent to your email

[Bokmål](#) [Nynorsk](#)

8. Verify two-factor (by Microsoft Authenticator or another Authenticator by your own choice)



Note: The QR code only needs to be scanned once, the first time you set up the Authenticator app. When you log in again, simply open the app and enter the code displayed. If you have already completed this step, you can skip the following instructions and go directly to the **"Next time you sign in"** section.

First Time (Setup):

1. Open Microsoft Authenticator on your phone
2. Click + in the top right corner or press the QR code symbol in the bottom right (see photo).

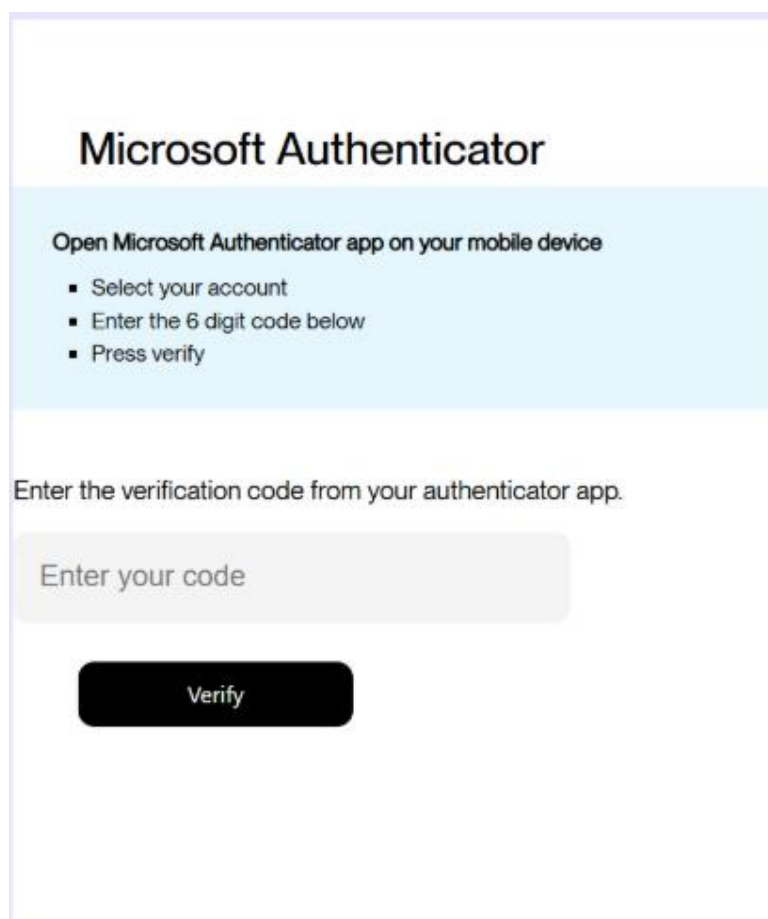


3. Select Work or School account.
4. Select Scan QR code.
5. Point the camera at the QR code displayed on your PC screen.
6. Research Council of Norway – My Page (New Portal) will now show up in your app.

Is the QR code not showing up on the screen? Please contact Research Council of Norway for assistance. <https://tjenester.forskningsradet.no/kontakt>

Next time you log in:

1. Open Microsoft Authenticator on your phone
2. Find Research Council of Norway – My Page (New Portal) in the list.
3. Enter the 6-digit code displayed in the app.



Research Council of Norway – My Page (New Portal) not showing up?

Please contact Research Council of Norway for assistance.

<https://tjenester.forskningsradet.no/kontakt>

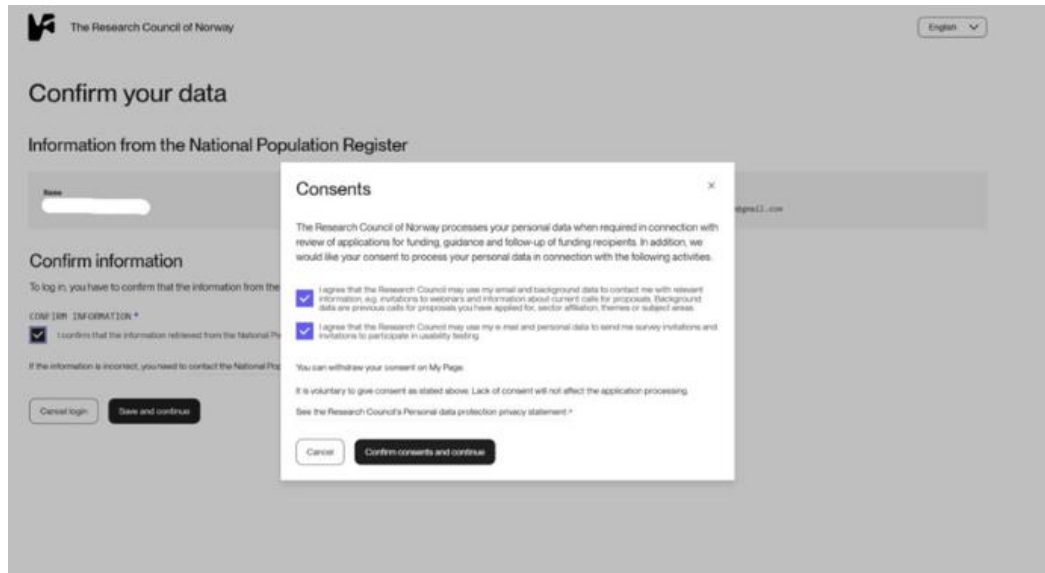
Foreign users must go through multifactor authentication (MFA). This is a security requirement [that comes from the authorities](#) for systems where people gain access to sensitive personal data. The authentication consists of a QR code that needs to be read using an optional authenticator app. It is not

enough to just use the camera on your mobile. We recommend Microsoft Authenticator.

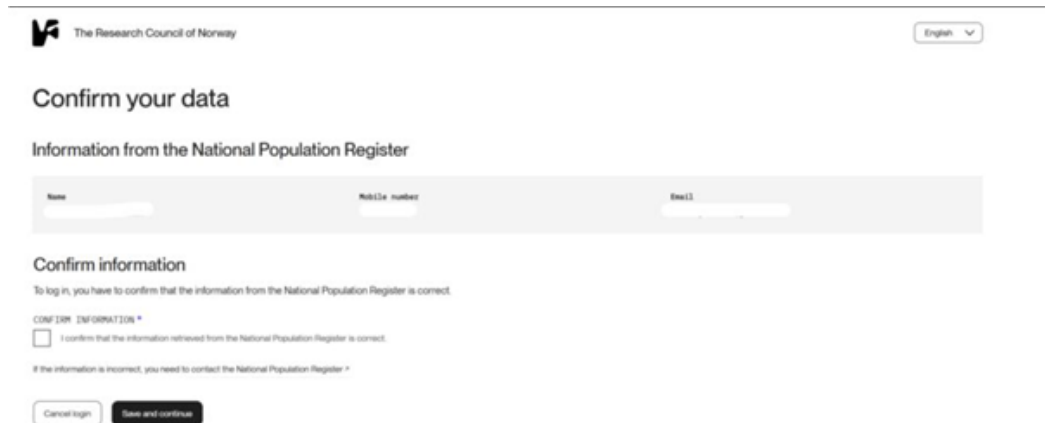
The authenticator app will give you a one-time verification code that you enter on My Page.

Once you have entered My page

You will be asked to confirm information and give consent to the Research Council of Norway to use personal data for further processing of applications and other contact purposes.



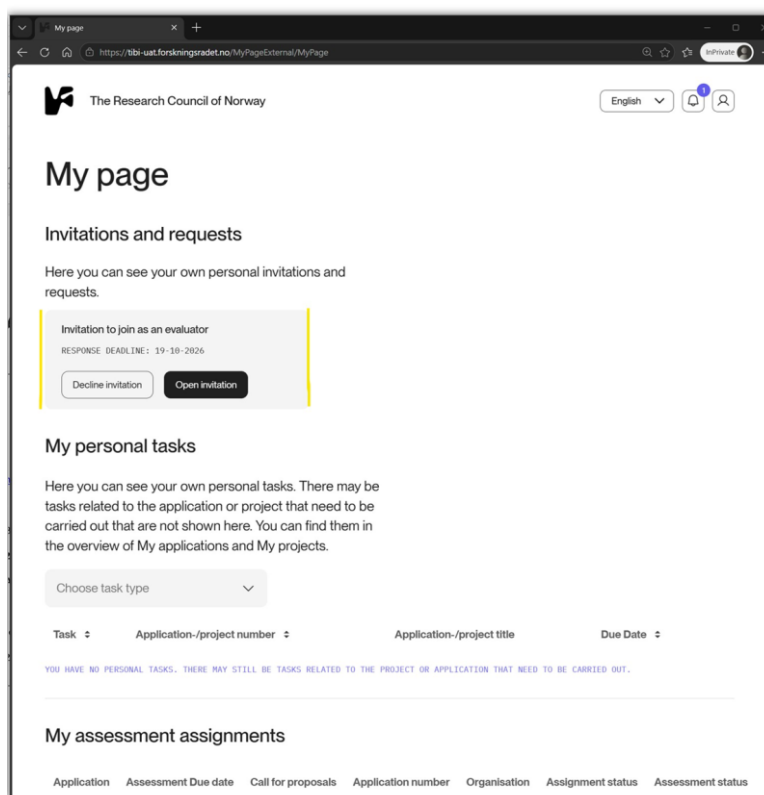
The screenshot shows the 'Confirm your data' page of The Research Council of Norway. A modal titled 'Consents' is open in the center. The modal text states: 'The Research Council of Norway processes your personal data when required in connection with review of applications for funding, guidance and follow-up of funding recipients. In addition, we would like your consent to process your personal data in connection with the following activities.' It lists two consent items, both checked: 'I agree that the Research Council may use my email and background data to contact me with relevant information, e.g. invitations to seminars and information about current calls for proposals. (Background data are previous calls for proposals you have applied for, sector affiliation, themes or subject areas)' and 'I agree that the Research Council may use my email and personal data to send me survey invitations and invitations to participate in usability testing.' Below the list, it says 'You can withdraw your consent on My Page.' and 'It is voluntary to give consent as stated above. Lack of consent will not affect the application processing. See the Research Council's Personal data protection privacy statement.*' At the bottom of the modal are 'Cancel' and 'Confirm consents and continue' buttons. In the background, the 'Confirm your data' page shows a 'Name' field and a 'Confirm information' section with a checked checkbox and 'Cancel sign' and 'Save and continue' buttons.



This screenshot shows the 'Confirm your data' page with the 'Consents' modal closed. The 'Name' field is filled. The 'Mobile number' and 'Email' fields are empty. The 'Confirm information' section has an unchecked checkbox. The 'Cancel sign' and 'Save and continue' buttons are visible at the bottom.

Once you have completed the sign-in and consent steps, any invitations to become an evaluator will be displayed on the first page. If you have been invited to participate in an application, click "Open Invitation" to proceed.

If you cannot find the invitation on My Page



1. **Check that you are signed in with the correct email address.** The most common reason is that you have signed in using a different email address than the one your contact person at the Research Council used when sending the invitation. Go to **My Page** → **My Profile** and verify that your contact information matches the information used in the invitation. If you are unsure, we recommend contacting your contact person at the Research Council.
2. **Check whether the invitation has expired.** Invitations are valid for 30 days. If the invitation is older than 30 days, your contact person at the Research Council must send you a new invitation.
3. **Contact [the answering service](#) if the problem persists.** If you have verified that you are using the correct email address, and you know that the invitation is less than 30 days old, but you still cannot find it on My Page, please contact us through our answering service.

Accept invitation and fill out form

You can now complete your contact information, experience, areas of expertise, and consent form. All mandatory fields must be completed before you can accept the Evaluator invitation.

You can find more information about what to enter in each field by using the help text provided in the form. Under **Contact Information**, you can also add your ORCID and/or LinkedIn profile. Screenshot showing where to add external references.

The screenshot shows a web browser window with the URL <https://tibi-uit.forskingsradet.no/Evaluator/EvaluatorOnboarding>. The page is titled "The Research Council of Norway" and "Evaluator Onboarding". It features a sidebar with a navigation menu: "Overview" (highlighted), "Experience", "Competence", and "Consent". The main content area is titled "Overview" and contains the following text: "Thank you for accepting the invitation to assess applications for us. Before we can send you requests for application assessments, you must register in our evaluator database. We ask you to register competence and experience that is relevant for application assessment purposes. You must answer all questions marked with *". Below this text are two sections: "Current workplace" and "Professional networking platforms". The "Current workplace" section includes a search bar with the placeholder text "SEARCH BY NAME OR ORGANISATION NUMBER" and a "Search" button. The "Professional networking platforms" section includes two input fields: "ORCID" and "LINKEDIN", each with a "Fill" button. A "Next page >" button is located at the bottom right of the form.

The Research Council of Norway

English

Gå til Min Side

ONBOARDING

Overview

Experience

Competence

Consent

Experience

Please provide information about your previous work experience and participation in project work which you consider relevant for assessing applications for the Research Council of Norway.
You must answer all questions marked with *

Previous workplaces

Please enter previous relevant workplaces by entering organisation names.

WORKPLACE *

University of Oslo

JOB TITLE *

Researcher

FROM MONTH/YEAR *

01/2020

TO MONTH/YEAR *

09/2026

Add workplace

Project experience

Please provide information about relevant project experience, including the project title and the duration. Describe your role in the project.

PROJECT TITLE *

Lorem ipsum dolor sit amet

ROLE *

Project manager

FROM MONTH/YEAR *

09/2026

TO MONTH/YEAR *

09/2026

Add project experience

Participation in innovation processes

The Research Council of Norway

English

Gå til Min Side

ONBOARDING

Overview

Experience

Competence

Consent

Consent

To register as an evaluator, please review the information regarding the role. Here you will find details about the appointment as a panel member, requirements for impartiality, secrecy and confidentiality, remuneration arrangements, as well as the publication of panel assessments and panel members.
By consenting, you confirm that you have read and understood the terms and conditions, and that you agree to be listed in the evaluator database.
You must answer all questions marked with *

Consent to be registered as an evaluator in the database

You must complete all mandatory fields in order to become an evaluator.

https://tbi-ut.forskingsradet.no/Evaluator/EvaluatorOnboarding/Step=2

The Research Council of Norway

English

ONBOARDING

Overview

Experience

Competence

Consent

Experience

Please provide information about your previous work experience and participation in project work which you consider relevant for assessing applications for the Research Council of Norway.

You must answer all questions marked with *

Previous workplaces

Please enter previous relevant workplaces by entering organisation names.

Add workplace

Project experience

Please provide information about relevant project experience, including the project title and the duration. Describe your role in the project.

Add project experience

Participation in innovation processes

Please describe your participation in innovation processes, highlighting key activities and outcomes.

DESCRIPTION

Fill

0/1400 CHARACTERS

Previous page

Next page

https://tbi-ut.forskingsradet.no/Evaluator/EvaluatorOnboarding/Step=3

ONBOARDING

Overview

Experience

Competence

Consent

Competence

Please provide information about which subjects, topics and industries you have expertise in, that are relevant to the evaluation assignments you want to undertake for the Research Council of Norway.

You must answer all questions marked with *

Special competence

Please describe your key areas of expertise, highlighting any specialized skills or knowledge.

DESCRIPTION *

Fill

0/1000 CHARACTERS

Academic qualifications

Please enter your highest achieved academic degree, as well as any other relevant degrees. Include the degree title, educational institution, year of graduation and a brief description of the subject area.

Add academic degree

Scientific disciplines

Select the subject disciplines that best describe your background and expertise.

Add subject code

Subject and thematic expertise

Please select your areas of subject and thematic expertise from the EU classification of knowledge and subject disciplines. Suggestions will be shown when you have entered at least three letters. You may add multiple entries as needed.

Read more at ESCO Website

SUBJECT AREA

Search

Industry expertise

Please select your industry expertise from the EU classification of skills. Suggestions will be shown when you have entered at least three letters. You may add multiple entries as needed.

Read more at ESCO Website

SUBJECT AREA

Search

Previous page

Next page

Once all fields are marked in blue, you can complete the invitation acceptance. Tick the consent box and click "Complete registration".

The Research Council of Norway

← Gå til Min Side

ONBOARDING

- Overview
- Experience
- Competence
- Consent**

Consent

To register as an evaluator, please review the information secrecy and confidentiality, remuneration arrangements, By consenting, you confirm that you have read and under

You must answer all questions marked with *

Consent to be registered as an evaluator in t

The Research Council maintains a database contain Norway is the designated data controller for this info Research Council. The information is only for interna

Before we formally register you in the evaluator data receiving inquiries. It is important that you read the ir

The consent to be registered as an evaluator lasts fo

Declaration of secrecy and confidentiality

Should you accept this offer to serve as a referee, yo

1. I will gain access to information linked to the R with the assessment process hereinafter calle

The Research Council of Norway

English

You must complete all mandatory fields in order to become an evaluator

Go to Main Side

OVERSICHT

Overview

Experience

Competence

Consent

Consent

To register as an evaluator, please review the information regarding the role. Here you will find details about the appointment as a panel member, requirements for impartiality, secrecy and confidentiality, remuneration arrangements, as well as the publication of panel assessments and panel members.

By consenting, you confirm that you have read and understood the terms and conditions, and that you agree to be listed in the evaluator database.

You must answer all questions named with *

Consent to be registered as an evaluator in the database

The Research Council maintains a database containing contact information about each individual evaluator, as well as his or her assessments. The Research Council of Norway is the designated data controller for this information. This information is stored in order to provide us with an updated overview over all referees utilized by the Research Council. The information is only for internal use within our organization, and each evaluator has full right of access to information pertaining to him or herself. Before we formally register you in the evaluator database and can provide you with information about applications, you must consent to being added to a database and receiving inquiries. It is important that you read the information carefully. By accepting the terms, you consent to serve as a panel member.

The consent to be registered as an evaluator lasts for three years and can be extended. You can withdraw your consent to be registered in the database at any time.

Declaration of secrecy and confidentiality

Should you accept this offer to serve as a referee, you also accept the RCN's provisions on secrecy and confidentiality, hereby confirming that:

1. I will gain access to information linked to the Research Council of Norway and other organizations, enterprises, and persons, as an expert referee in connection with the assessment process hereafter called: The Purpose.
2. The information is made available by the Research Council. I undertake to keep the information confidential, including in particular not to disclose confidential information, such as information of a private nature or trade secrets, of Act of 10 February 1967 relating to procedures in cases concerning the public administration (the Public Administration Act) Section 134 first paragraph, or information that is tantamount to inside information subject to Regulation (EU) No 549/2004 on market abuse (MAR) Article 7. This obligation also entails preventing others from otherwise gaining access to confidential information. I also undertake not to use the information in other contexts than in connection with the assessment process. Requests for access to documents shall not be considered by me or my employee, but only by the Research Council.
3. The duty of secrecy and confidentiality applies without limit of time, or if applicable, until the Research Council releases me from it. I am aware that the Public Administration Act Section 13 first paragraph applies to persons performing a service for an administrative body, and that the duty of secrecy pursuant to MAR applies to persons with inside information of MAR Article 14 c).
4. I am also aware that breach of the duty of secrecy may lead to criminal liability pursuant to Section 209 of the Penal Code, and Article 14 c) of MAR, of Act no 75 of 29 June 2007 relating to Securities Trading (the Securities Trading Act) Section 216 second paragraph, and that breach of the prohibition on insider trading in MAR Article 14 a) and to may also lead to criminal liability of the Securities Trading Act Section 216 first paragraph.
5. I am further aware that breach of the duty of secrecy pursuant to MAR Article 14 c) may lead to penalty fines of the Securities Trading Act Section 214 first paragraph.
6. The information I gain access to will only be used for the Purpose and must not be copied or otherwise abused. As soon as the Purpose is completed, any material issued will be deleted and/or destroyed in a satisfactory manner. The use of generative artificial intelligence in the assessment process is not allowed. By generative artificial intelligence, we mean artificial intelligence that uses machine learning techniques to generate new content that resembles human-created content, such as ChatGPT.

Appointment as an panel member

Be aware that your consent to be registered as an evaluator in the database does not bind the Research Council to fulfill obligations set forth in the agreement in the case that you are not appointed as a panel member. The need for panel members depends on the applications we receive. If we wish to appoint you in the individual assessment round, you will receive a notification on My page and by email, with an overview of current applications.

Impartiality

Everyone who participates in the Research Council's review process is subject to the provisions on impartiality in Chapter 4 of the Administration Act. The Research Council also has its own provisions on impartiality that specify and elaborate on the statutory provisions. In some respects, these are stricter than the law. We can help you interpret the regulations if you are in doubt. If you are appointed as a panel member, we will ask you to consider impartiality for each individual proposal. You will find the Research Council's regulations regarding conflicts of interest here: [Impartiality in administrative proceedings](#).

Remuneration

Remuneration will be provided upon completion of the assessment work in accordance with the Research Council's rates. The rates may be adjusted. [Read more about remuneration](#).

Disclosure of panel assessments

The panel's joint assessments will be forwarded to the portfolio boards responsible for making funding decisions and to the applicant. The applicant will also receive information about which panel has assessed the application. The panel members' individual assessments may be sent to the applicant in cases where the panel's joint assessment has not been made.

In accordance with Norwegian law, panel assessments may not be considered exempt from public disclosure once such feedback has been sent to the applicant. This means that other interested parties have the right to see the assessment if they submit a request to do so. Before such access is granted, however, the Research Council is under obligation to exempt from public disclosure all information that is subject to duty of secrecy, and may also exempt all specific information relating to research ideas and the research project itself.

Disclosure of panel members

The names of the panel members used to assess the applications will be published on the Research Council's website and to applicants after a funding decision has been made. The names of the evaluators involved in the assessment of specific application(s) will be supplied on a freedom of information request. See the Research Council's privacy policy for more information about how we process personal data.

Consent *

☐ I consent to being registered in the database and understand that the information I receive as an evaluator may contain information that is subject to confidentiality under the Public Administration Act and the Freedom of Information Act.

Previous page

Complete registration

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