**Template for SSG project descriptions 2022**Funding for coordination and networking activities in Svalbard (Svalbard Strategic Grant)

***Completing the form:***

***This is a mandatory attachment to the online grant application form and is to be completed and uploaded in PDF format. All italicised text and boxes are for guidance and information purposes only and should be deleted in the final version of this document but keep the template titles.***

***Please complete all items. Please follow the order of the items given in the template.***

***The project description is to supplement the information you provide in the grant application form created on “My RCN Web”. Links and other documents listed in the project description will not be included in the assessment.***

***Size: The project description is not to exceed five (5) pages, using 11-point font (Times New Roman, Arial or Calibri). It is permitted to use 9-point font for references, tables and figure text.***

***Language: English***

1. **Project information**

**Project title**

*Enter the same project title entered in the online application form.*The project is *(tick your boxes and delete the others):*

A network project ☐

A workshop project ☐

A combined project (workshops and network) ☐

A pilot project ☐

Planning of large project ☐

We are applying for additional funding from SIOS ☐

**Project Owner: Responsible institution in Norway**

Name and address of the Norwegian responsible institution (Project Owner):

Please indicate the institutions affiliation to Svalbard's permanent research and monitoring localities: *(Longyearbyen, Ny-Ålesund, Barentsburg, Hornsund and Bjørnøya/ Hopen):*

**Project Management and project group**

Name of the Project Manager:

Name of the Project Administrator:

Please list partners who will be represented in the network project group, with names and home institution:

*All CVs (project leader + partner representatives) are to be uploaded under “CV” in the online grant application form in accordance with the requirements and guidelines set out in the call for proposals. The CV must be submitted using the designated template.*

1. Excellence (Originality/ Novelty/ Solidity)
	1. National and/or international collaboration

*If relevant, how will the project contribute to increased coordination and cooperation regarding observations and time series?*

*Is the project relevant to SIOS and data management as a tool for scientists?*

*If relevant, how will the project contribute to the Ny-Ålesund flagship programs?*

**Network projects:**

*List at least two participating institutions and scientists from two of the permanent research and monitoring locations (Longyearbyen, Ny-Ålesund, Barentsburg, Hornsund and Bjørnøya/ Hopen) in Svalbard that participate in the network. If relevant research institutions are not included in the network, explain why.*

**Workshop projects:**

*Describe how the workshop(s) will enhance and promote national and international cooperation. Explain how the cooperation will continue after the workshop(s).*

* 1. Objectives

*Describe the objectives and relevance of the network activity and/or the workshop(s) to the guidelines and principles set out in the call for proposals.*

*How will the project contribute towards fulfilling the SSF’s strategic objectives?*

* *Increased coordination of research activities*
* *Increased cooperation within Svalbard research*
* *Open sharing of data collected in Svalbard*
* *Reduced environmental impact from research activities*

*In what way(s) does the network and/or workshop(s) represent something new?*

**Workshop projects:**

*Provide a description of the outcomes expected from the workshop(s). What are you seeking to achieve?*

*Provide scientific justification of the chosen topic(s)*

*A preliminary programme/draft agenda and tentative list(s) of invitees to the workshop(s) are to be uploaded under the field for “Other” in the online grant application form.*

**Network projects:**

*Provide a description of how the project will increase cooperation and possibly mobility between the permanent research locations in Svalbard (Longyearbyen, Ny-Ålesund, Barentsburg, Hornsund and Bjørnøya/ Hopen).*

1. Impact
	1. Added value

*Describe how the network project or workshop(s) is connected to, or will support, other activities ongoing on Svalbard. Describe also to which extent the network project or workshop(s) will contribute to setting Svalbard research into a pan-Arctic or global perspective.*

Connected project(s): *Provide RiS-ID(s)*

* 1. Dissemination, communication of results and target groups

*Please provide:*

*- Plans for scientific publications, dissemination, and communication
- Specification of target groups
- Plans for involving others than researchers such as trade/ industry, public administration and/or civil society.*

* 1. Relevance and benefit to society

*The network and/or workshop(s)’s relevance and benefit to society should be described.

Will the activities help to provide knowledge that will be useful for meeting important challenges in the public sector, industry, or civil society?*

* 1. Environmental impact, ethical perspectives, recruitment of women/ gender balance

*If Svalbard is chosen as the preferred location for the workshop(s) and network activities, provide a short justification of why it is necessary to host the workshop in Svalbard.*

*Which strategies are in place for minimization of the environmental footprint (including logistics, use of new technology and existing infrastructure)?*

*If there are any ethical issues relating to implementation, briefly describe how these will be dealt with.*

*Provide a brief explanation of how the workshop(s) will promote the Research Council’s general objectives to increase recruitment of women in research and improve gender balance in projects.*

1. Implementation

*The project period and progress plan encompassing the main activities (and any milestones) are to be provided in the online grant application form. Any partners (institutions/ companies/ entities) under obligation to contribute with activities, funding, and/or are granted rights to the results, should be entered in the application form as well.*

* 1. Resources, expertise, distribution of roles and cooperation

*Please provide a detailed account of the planned organisation and implementation of the activities.*

*Describe the types of expertise and the resources that will be needed/ available. Please specify the distribution of roles between collaborating partners.*

* 1. Budget

*An accrual-based budget, cost plan and funding plan are to be entered in the online grant application form and to be specified in the SSG budget template as attachment. Any further information related to the budget that doesn't fit in the template may be entered here, e.g. when co-financing requirements apply.*

* 1. Risks

**Risk assessment:**

*Give an assessment of the risks involved – both the risk that the activities cannot be implemented as planned (pandemic, weather, sea ice, cooperation…) and the risk that the objectives cannot be achieved.*

**Describe mitigation strategies:**

*Please describe how you plan to mitigate the risks assessed.*